**Project Proposal for development of Goods outside Due Process**

**Part A : Basic Details**

|  |  |
| --- | --- |
| **Description** | **Information** |
| Name of the Working Group  |  |
| Working title of the Document  |  |
| Project aim |  |
| Project objectives |  |
| QA level identified for the Project |  |
| Reasons behind the QA level chosen  |  |
| Explain the quality processes that will be applied in the drafting process, Including involvement of stakeholders external to the WG(if any ), exposure period, pilot testing etc  |  |
| Project duration |  |
| Review schedule of the deliverable; Date for the next review of the product/Period of validity |  |
| Key contacts | Name | Email | Office Phone | Business Mobile Phone | Organization / SAI |
| Project Group lead |  |  |  |  |  |
| Contact person for the Working Group |  |  |  |  |  |
| Other anticipated project team members (list of names and organisations) | Name | Email | Office Phone | Business Mobile Phone | Organization / SAI |
|  |  |  |  |  |

**PART B: PROJECT MILESTONES**

|  |  |
| --- | --- |
| **Stage** | **Milestones** |
| 1. | Project proposal | Start Date | End Date | Expected Time in Total | Comments |
|  |  |  |  |
|  |
| 2. | Exposure draft(QA level 1 & 2) | Start Date | End Date | Expected Time in Total | Comments |
|  |  |  |  |
|  |
| Exposure period(QA level 1 & 2)For QA level 1 mandatory 90 days exposure a must. | Start Date | End Date | Time in Total (not negotiable) | Comments |
|  |  |  |  |
| 3 | Final version | Start Date | End Date | Expected Time in Total | Comments |
|  |  |  |  |